

**North Carolina Board of Recreational Therapy Licensure
Board Meeting
Date: January 31, 2018
Duke Regional Hospital**

Present: Becky Garrett, ED; Suzanne Thompson, Chair; John Aguilar, MD; Michael Atkins*; Judy Kinney (via phone); Doretha Maxwell; Joan Sutton*; Tracy Warren; Rhonda Walton

*Arrival after LRT approval votes

Topic	Action	Responsible Person	Status	Follow-Up
I. Call To Order	Meeting called to order at 9:08 AM	Suzanne Thompson		
II. Establish Quorum	Quorum established.	Suzanne Thompson		
III. Minutes Approval	Minutes of December 27, 2017 Doretha Maxwell – motion to approve John Aguilar – 2 nd	BOD	Approved	
IV. Recusals	Judy Kinney Jakubczak, Kayla UNCW Doretha Maxwell Rideout, Lauren ECU Rhonda Walton Cromartie, Lamar ECU Holbrook, Lauren ECU Mingloski, Melissa ECU Prins, Ashley ECU Rideout, Lauren ECU Tingelstad, Kristen ECU Winstead, Christen ECU	Suzanne Thompson		

Topic	Action	Responsible Person	Status	Follow-Up
V. Review	<p>LRT John Aguilar – motion to approve LRT candidates with complete applications Tracy Warren – 2nd</p> <p>Beach, Jennifer WCU Tracy Warren – motion to approve pending receipt of photo Doretha Maxwell – 2nd</p> <p>INACTIVE REQUESTS Farris, Charlotte – not working Doretha Maxwell – Motion to approve John Aguilar – 2nd</p>	<p>BOD</p> <p>BOD</p> <p>BOD</p>	<p>Approved with recusals shown in agenda</p> <p>Approved</p> <p>Approved</p>	
VI. ED Report	<p>There will be training for the Division of Facilities reporting various board office locations.</p> <p>Application section of the website works much better now with updates installed. \$2000 payment made.</p> <p>Case #10-2-17 revisited due to 2nd incident since October due to poor professional judgement leading to dismissal</p> <p>Tracy Warren – Motion to suspend LRT license pending C&E training March 2nd with probation and supervision and quarterly reports for 1 year with her next job requiring LRT licensure and failure to attend C&E training March 2nd to result in</p>	<p>Becky Garrett</p> <p>BOD</p>	<p>Approved</p>	

Topic	Action	Responsible Person	Status	Follow-Up
	<p>termination of LRT license. Doretha Maxwell – 2nd</p> <p>Case #1-1-18 LRTA dismissal for leaving work with notice or approval</p> <p>Board members' start/end dates were reviewed.</p> <p>The Rules according to 21 NC Administrative Code were reviewed with discussion for possible eliminations and changes in wording.</p> <p>The Operations Handbook was reviewed for possible eliminations and changes in wording.</p> <p>Finances were reviewed..</p> <p>Data:</p> <p>LRT – 844 LRTA – 45 Inactive RT – 25</p> <p>The fluctuation of LRT/LRTA numbers from month to month/season to season was discussed with possible causes presented. It was suggested to compile this data for the last several years to see if a trend exists.</p> <p>Becky reminded everyone that receipt of a per diem should be reported on your taxes as</p>	BOD	<p>LRTA will be asked for a response for file</p> <p>Ongoing</p> <p>Ongoing</p> <p>Ongoing</p>	

Topic	Action	Responsible Person	Status	Follow-Up
	miscellaneous income.			
VII. Next regularly scheduled board meeting	February 28, 2018 at 8:30 via conference call. The call number will be 563-999-1076 Access code 778456#.	Suzanne Thompson		
VIII. Adjournment	John Aguilar – Motion to adjourn at 12:24 PM Tracy Warren – 2 nd	BOD		

Respectfully submitted,

Suzanne Thompson, Chair



Tracy Warren, Secretary

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Approved