

**North Carolina Board of Recreational Therapy Licensure
Board Meeting
Date: January 30, 2019
Conference Call**

Present: Becky Garrett, ED; Joan Sutton, Chair; Judy Kinney; Doretha Maxwell; Suzanne Thompson; Rhonda Walton; Tracy Warren
Absent: Michael Atkins

Topic	Action	Responsible Person	Status	Follow-Up
I. Call to Order	Meeting called to order at 8:32 AM	Joan Sutton		
II. Quorum	Quorum established.	Joan Sutton		
III. Minutes Approval	Minutes of January 2, 2019 Doretha Maxwell – motion to approve Judy Kinney – 2 nd	BOD	Approved	
IV. Recusals	Judy Kinney – re: Mark Kato	Joan Sutton		
V. Review	<p>Inactive Requests</p> <p>Farris, Charlotte – medical/retired Rose, Hope – stay at home Mom</p> <p>Joan Sutton – motion to approve Doretha Maxwell – 2nd</p> <p>Reinstatements</p> <p>Greene, Alice – LRTA/Activity Director</p> <p>Joan Sutton – motion to approve with letter encouraging C&E Training Doretha Maxwell – 2nd</p>	BOD	Approved	
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Topic	Action	Responsible Person	Status	Follow-Up
	<p>Bryant, Jamica – PRN, missed maintenance due the 15th</p> <p>Joan Sutton – motion for probation for number of days worked beyond maintenance and attendance at next C&E Training Doretha Maxwell – 2nd</p> <p>Miller, Madalyn – missed maintenance due the 15th, second missed maintenance offense</p> <p>Joan Sutton – motion for probation until her next due date in 2020, attend next C&E Training and receive letter of reprimand and a letter be sent to the facility to monitor licensing requirements. Doretha Maxwell – 2nd</p> <p>Kato, Mark – missed maintenance due the 15th and supervised an intern during this time</p> <p>Suzanne Thompson – motion for probation for number of days worked beyond maintenance, attend next C&E Training, and not be allowed to supervise an intern for a period of nine (9) months. School supervisor will also receive a letter of recommendation that licensure be checked before assigning interns. Doretha Maxwell – 2nd</p>	<p>BOD</p> <p>BOD</p> <p>BOD</p>	<p>Approved</p> <p>Approved</p> <p>Approved w/J. Kinney leaving the call during discussion</p>	

Topic	Action	Responsible Person	Status	Follow-Up
VI. ED Report	<p>Ethics Training in person differs from Ethics Training online. Online slides are old.</p> <p>Discussion ensued regarding the allowance of time after the 15th to submit conference transcripts for renewal credits. The general consensus is licensees now see the deadline as the end of the month rather than the 15th.</p> <p>Confidentiality Agreement will be presented to the Records Manager for signature.</p> <p>Pending board appointments should be approved before the next board meeting.</p> <p>Coursework for Renewal CEUs, specifically those involving other professions, was discussed. Explanation of how the coursework would apply to the LRT/LRTA may be necessary for granting the CEUs.</p> <p>Compact agreements were sought and discussed at FARB. Several licensing states have compact agreements with those states only requiring national licensure.</p> <p>Background checks continue to be prudent. The question now is how to make decisions based on things found because of the background check, e.g. how will a DUI affect licensure status?</p>	Becky Garrett	<p>Continued study needed before rewriting the rules</p> <p>Continued study needed before rewriting the rules</p>	

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	<p>Standard of Care vs Standard of Practice was also a topic at FARB receiving a great amount of attention.</p> <p>Internship Training Manual discussion needs to continue. The preference is to meet face-to-face perhaps after the meeting in March.</p> <p>It was suggested that we meet face-to-face in March with our new board appointees. A central location will be determined.</p> <p>Financial balances were reviewed.</p> <p>Data LRT 927 LRTA 50 Inactive RT 27</p>			
VII. Next regularly scheduled board meeting	February 27, 2019 at 8:30 via conference call. The call number will be 563-999-1076 Access code 778456#.	Joan Sutton		
VIII. Adjournment	The meeting ended at 9:42. Tracy Warren – motion to adjourn Joan Sutton – 2 nd	BOD	Approved	

Respectfully submitted,

Joan Sutton, Chair



Tracy Warren, Secretary

Approved _____/_____/_____
